



Operating Guidelines for RYUAGs

These Guidelines have been produced by the National Young Umpiring Action Group (NYUAG). The purpose is to build consistency nationwide. The content supports the EHB Strategy and is in accordance with good practise already in place in most regions. We hope that you find it helpful.

At the end of each guideline a rating representing the level of importance is indicated (see *).

- *** Mandatory
- ** Highly Recommended
- * Recommended

1. RYUAG Committee

Importance ***

Each region has a Regional Young Umpires Committee. It is called the Regional Young Umpiring Action Group (RYUAG). It is the primary vehicle for the support and development of young umpires in the region.

The composition of the RYUAG should be:

Chair, Secretary, CRB & Welfare Officer, Events/Appointments Coordinator, Hockey Development Officer (EH staff member) a representative from each of the counties within the region and two young umpires (1 male & 1 female).

The RYUAG should meet 3-4 times annually.

The RYUAG should be constituted to the Regional HUA and / or HA.

The RYUAG should be financed by the Regional HUA and HA.

2. Database of Young Umpires/Coaches and Mentors

Importance ***

Each RYUAG is required to have a database representing all young umpires who are involved in the regional (RYUAG) programme. Alongside the details of the young umpires, must be the names and contact details of the coaches and mentors who work alongside / support the young umpires. All of the coaches and mentors must have a valid Enhanced EHB CRB Check. Please note the all young umpires who are 18 years or over must also have a valid Enhanced EHB CRB Check.

The database of young umpires should be managed and maintained by the CRB & Welfare Officer and each county representative should regularly check / advise of updates or new information. The database should be secure and password protected, with multiple levels of access depending upon the role of the person on the RYUAG e.g. Chair would have a different level of access to a County

Representative. Operationally, the ideal mechanism is web-based but a Microsoft Access database will suffice if no web-based management system is available.

3. Communication Network

Importance **

To enable good and effective and consistent communication flow (particularly with the young umpires) the RYUAG should develop an appropriate communication medium to keep in contact with young umpires. This should include: (but not be limited to):

- i) E-mail distribution of information on an agreed periodical basis
 - ii) A Newsletter put together by the male and female young umpire on the RYUAG
 - iii) If operational, news items posted to a Young Umpiring Section of a web site
-

4. CRB & Welfare Officer

Importance ***

This is a key role within the RYUAG. This person is responsible for all welfare matters and is required to have an excellent understanding of all welfare and safeguarding issues. The CRB & Welfare Officer must have valid Enhanced EHB CRB Check and should attend a Safeguarding and Protection Course every three years. They are responsible for all CRB checks for the RYUAG and they must share (appropriately) any welfare related information that the RYUAG needs to be made aware of.

5. Consistent Reporting Methods for Young Umpires

Importance: **

The RYUAG should implement a standard feedback form that can be used to provide feedback to all young umpires in the regional programme. The form facilitates consistent delivery of messages at all levels/events. Additionally it aids consistency for young umpires' development.

If the RYUAG has a Young Umpire Section on a web site (e.g. the Regional HUA website), this form should be posted to the appropriate pages so as it can be downloaded by coaches and assessors.

6. Identify Appropriate Events/Competitions for Young Umpires

Importance: ***

To enable the young umpires to be coached/mentored and developed from the county level through to the regional level and beyond, the RYUAG need to identify suitable events/competitions for the young umpires. As part of the Single System, the RYUAG have the following opportunities available to them to support the development of young umpires at the regional level:

- i) Regional Mini Hockey Festivals
- ii) Schools and Clubs events from U13-U18
- iii) JRPC Tier 1 events
- iv) U16 and U18 JAC events
- v) Nomination to the NYUAG for assessment for NYUPL
- vi) HIPAC

Events/Competitions i) & ii) need to be supported by coaches/umpires managers and coaches to ensure that the welfare considerations are taken care of as well as their umpiring development.

7. Train the Mentor/Tutor Evenings

Importance: *

Each RYUAG should try to arrange a series of two or three evening meetings across the region (based in counties where Young Umpiring Action Groups are in place or are being encouraged). The RYUAG is invited to invite a member of the NYUAG or a suitable EHB Tutor to attend and talk (and listen) with county based coaches and mentors regarding good practice when working with young umpires.

These sessions are designed to be interactive where the NYUAG/EHB Tutor can share the approaches that produce the best results when coaching/working with young umpires. The purpose of such meetings is to enable and build consistency (in terms of approach and practice) across all counties and therefore subsequently the region. Each session should be no longer than 2 hours in duration.

8. Development Plan for the RYUAG

Importance: ***

The RYUAG should have a plan (an Action Plan) detailing areas that they are focusing on each year. We recommend that the plan represents a minimum of 2 years and is reviewed and updated as an Agenda item at each meeting. Goals must be realistic and achievable and RYUAGs are encouraged to share information and ideas.

The plan should include detail of the objective (the target / desired outcome), why and how it is going to be achieved, who is responsible and when it will be achieved.

The NYUAG is keen to support RYUAGs wherever and however possible. Resources can be shared and assistance can be provided.

Please ask...

Distribution:

RYUAG Secretaries, EHB Regional Managers and NYUAG

Publication date:

January 2010